

WILTON WATER WORKS
Special Day / Time – Wednesday November 25, 2015
Town Hall Courtroom @ 3:00PM
Part 1, DRAFT Minutes

Wilton Water Works held its monthly meeting on **Wednesday**, November 25, 2015 at 3:00 PM in the Town Hall Courtroom. (Note that the meeting date and time was changed due to Thanksgiving holiday falling on WWW's regular date/time.) Present were WWW Chairman – Bill Condra; Commissioners Steve Elliott and Frank Edelblut; Superintendent Mike Bergeron; Clerk Joanna K Eckstrom; and Budget Committee Liaison Rick Swanson.

The agenda follows in order of discussion:

1. **Call to order** Chairman Condra called meeting to order at 6:30PM
2. **Public Input / Comment** NONE presented
3. **Minutes October 22, 2015** On a motion Mr Elliott, seconded by Mr Edelblut, the minutes, as written, were unanimously approved.
4. **Superintendent's Report** – Mike Bergeron reported that he had been addressing a leak at a Pellerin Road property – is under control. Service at 52 Holt Rd has been repaired.
There have been some problems with the truck.
Mowing has been completed.
Two hydrants still need to be installed. Mike will coordinate this with Steve (Highway Department) on Monday, Nov. 30.
Mike expects to begin fourth quarter meter reads at first week December.
Other items up to date, including Mike's working with Frank on the 2016 budget.
Future projects – Mike would like to finish Seagroves Road; Mr Elliott suggested finishing work at far end of Maple Street (near Milford town line). Mike said there is a lot of ledge there that prevented WWW from doing more there. These projects will be discussed in budget work session.
Rick Swanson asked about using WWW land for solar panels ... per Mike, location is not the best due to being on 'wrong side' of hills – very shady. Rick and Frank will look into options that could be brought to the Energy Committee or for grant opportunities.
wrong side
5. **Old Business** - Follow up on Capital Reserve hearing – commissioners decided that they will hold a special public hearing (to discuss renaming a reserve account, and other reserve account business) as part of their January meeting. Clerk will ensure that notice (advertisement) of the hearing is properly given.
Eric Teale H.T.E. – dam – nothing to report at this time.
Mike visited with Attorney Bill Keefe and had easement language written for the Guyette property. A 'generic' form will be available at the December or January meeting.

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Also commissioners will mutually agree on an attorney to represent them on legal matters; this should be someone other than Silas Little so there is no conflict of interest (Silas represents the Town of Wilton). This counsel could be Bill Drescher (represented WWW in past) or someone else.

6. **Accounts Receivable and Accounts Payable** – Jane's collector's trial balance was not available (clerk late in asking for it). Pam Atwood's reports were reviewed.

7. **2016 Budget** the remainder of the meeting was spent reviewing the budget that Frank and Mike had worked on. As there were no income figures, everyone was reluctant to approve the proposed expenses.

The Commissioners unanimously agreed to continue today's meeting until Monday, November 30th at 5PM, when commission hopes to approve a budget that can be brought to selectmen and Budget Committee. Clerk will post notice of the continuation.

8. Next meetings:

November 30 – 5PM town hall courtroom – continuation

November 30 - 7:30 Selectmen re: Budget

December 10 7:00PM budget committee (Rick Swanson liaison)

December 30 6:30PM next regular meeting set alternate day / time

There being no other business to discuss, a motion to continue the meeting was made at 5:15PM.

Respectfully submitted,

Joanna K Eckstrom, Clerk